

## SPring-8 Sample Preparation Service Agreement

1. Application Number or Proposal Number

2. Beamline Number

3. Experiment Title for Public Announcement

4. Project Leader's Name and Affiliation

I hereby agree to pay the fee for Sample Preparation Service requested by the project leader above in accordance with the Terms and Conditions set forth below.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

### Terms and Conditions

1. When the above proposal is implemented by the above project leader (hereinafter referred to as the Spokesperson), appointed by the above organization (hereinafter referred to as the Organization), the Japan Synchrotron Radiation Research Institute (hereinafter referred to as JASRI) shall charge the service fee determined based on the "Notification of Completion of Beamtime" to the Organization. The Organization shall then make payment of the fees to the JASRI's designated bank account within 60 days of the invoice date. The Organization shall be responsible for any bank charges incurred.
2. The service fee shall be Powder Capillary Filling (Quartz Glass) : 1,300 yen/piece, Powder Capillary Filling (Borosilicate Glass) : 1,000 yen/piece, and XAFS pellet preparation : 600 yen/pellet.
3. In the event of any reduction or cancellation of scheduled sample preparation not attributable to the Spokesperson (e.g. equipment failure, etc.), the amount of sample preparation shall be determined through consultation between JASRI and the Organization.
4. The Organization shall agree to the following conditions regarding the JASRI's responsibility and indemnity:
  - 1) The Sample Preparation Service shall be provided at the existing technical level obtained and accumulated through the conventional sample preparation at the beamline operated by JASRI. JASRI shall not guarantee the Sample Preparation Service beyond the level.
  - 2) JASRI shall not be liable for any damages arising from the management, processing and shipment of samples except in cases of willful misconduct.
  - 3) JASRI shall not be liable for any damages caused to the samples as a result of the reduced the amount of sample preparation. JASRI may not compensate the Organization for the reduced the amount of sample preparation.
5. The Project Leader shall provide the information about the samples requested by JASRI.
6. The Project Leader shall take sufficient safety measures for the samples.
7. The Project Leader shall be responsible for both the cost of shipping the samples to JASRI and the cost of returning them from JASRI to the Project Leader.
8. JASRI shall have the primary responsibility for maintaining a stringent regime governing the handling of the application and other forms submitted by the Spokesperson and confidential information contained in the application, and shall not disclose or otherwise make available such information to any third party. JASRI shall be responsible for the management of the samples provided by the Spokesperson, and the Spokesperson shall provide necessary support upon request of JASRI. JASRI shall not disclose any information unless otherwise agreed in advance. This confidentiality clause shall take effect on the date when the Spokesperson agrees to the Rules for Users and remain in force for a period of three years.
9. The prepared samples obtained through the Sample Preparation Service shall belong to the Organization.

Information provided in the solid-line boxes is excluded from the confidentiality requirement.